



Minutes From the Regular Meeting of the
Marion Public Health Board
Thursday, November 21, 2013 5:00pm
Conference Room of Marion Public Health

Meeting Minutes:

Date and Time of Meeting: November 21, 2013 - 5:00pm

Type of Meeting: Regular Meeting of the Marion Public Health Board

Meeting Called to Order:

Angie Yazel called the meeting of the Board of Health of Marion Public Health to order at 5:00 pm on Thursday, November 21, 2013.

Roll Call- Members Present: Scott Ballenger; Carol Columber; Rob Lill; Brenda Wagner; Angie Yazel

Members Absent: Dr. Patel and Butch Smith

Others Present:

MPH Staff and Others- Thomas Quade, Health Commissioner; Traci Kinsler, Administrator/Fiscal Director; Sandy, EH Director Bridenstine; Gwen Janeczek, Nursing Director; Abbey Trimble, WIC Director; Tyler Pigman, EH Sanitarian; Jerry Marquis, Code Enforcement Officer; Lisa Cook, Executive Administrative Assistant; Phil Winslow, DAC Chairperson; Brent Yager, Marion County Prosecutor

Public- None

Adoption of the Agenda:

Motion: To adopt the agenda of the November 2013 Marion Board of Health meeting as presented.

Motion Made By: Carol Columber

Motion 2nd By: Scott Ballenger

Approved By Voice Vote

Minutes:

Motion: To approve the minutes of the October 17, 2013 Marion Board of Health meeting.

Motion Made By: Rob Lill

Motion 2nd By: Scott Ballenger

Approved By Voice Vote

Forum for Public Comment:

None



Financial Report/Administrative Report:

Traci discussed the potential plan for the Employee Holiday Party. The current plan would be for the Tom Quade to approve closing the office at 3:00 on Friday, December 13th and the BOH would provide a per employee gift not to exceed \$25.00.

All expenditures and revenues have been reconciled with the County Auditors Reports for the month of October.

Traci presented the bills and financial transactions for board consideration.

There are several of Out of District Travel & Meeting Requests In Excess of \$500.00 for board consideration (see attached list).

1 contract was presented for board approval (see attached list).

The board was provided with an update on the facility to include that all inspections have been completed on the 2nd floor improvements and we are waiting on the paperwork to be processed and the Certificate of Occupancy Permit to be issued. We contracted with Burris & Behne to complete the permitting process and Paul Omness did indicate the cost for the improvements did not cost more to fix things after the fact. Ralph Smith was able to negotiate a reduction of the charges for work completed by Owens Electric.

Traci presented a request for the purchase of 5 desktop computers in line with our computer replacement schedule. Of the 3 quotes, Tiger Direct provided the best package.

WIC:

Abbey Trimble presented the WIC Report to include an update on staffing and the recent media coverage on a State level concerning the potential for participant and vendor fraud with selling formula and baby food provided through the WIC program.

Public Health Nursing Report:

Gwen Janeczek presented the Nursing Report to include our new service offering free HIV testing and education in-house. Kristine Lee is handling the program with supplies provided through ODH.

Starting early 2014 Deb Schroll will be providing Smoking Cessation Out Patient services and the Nursing Division will be involved in the Prevention Not Punishment Program with 2 School Districts.

Channel 6 News interviewed Gwen regarding the recent potential MRSA Outbreak at Pleasant.

Environmental Report

Sandy Bridenstine provided pictures of a recent clean-up success story.

Tyler is now the Vice President of the NWOEHA and he recently did a presentation at the Kiwanis Club.

Sandy reviewed the EH program report and statistics and requested the 3rd reading and final adoption of the 2014 EH Fee Schedule. Sandy also provided an update on the 2 outstanding prosecution cases.



MPH provided a press release on the State Sewage Rules comment period.

Medical Director's Report:

No report.

Health Commissioner's Report:

Tom Quade is continuing to focus on professional networking with our community partners. Tom provided an update on Local Activity- Kiwanis presentation and Chamber of Commerce meeting (January)

State and National Activity- Indiana Presentation on Accreditation, APHA Meeting, PHAB Accreditation, and Ohio Department of Health workgroup on Quality Health Indicators

Board Action Items:

Third and final Reading of Resolution 2013-072, dated September 19, 2013
Be it resolved that the District Board of Health hereby accepts the Third reading of the 2014 Proposed Environmental Health Fees as approved in Resolution: 2013-072 dated September 19, 2013 and declares the fees adopted.

Resolution moved by: Brenda Wagner
Seconded by: Scott Ballenger
For: Scott Ballenger; Carol Columber; Rob Lill; Brenda Wagner; Angie Yazel
Against: None
Abstentions: None
Disposition: Carried

Resolution: 2013-092
Be it resolved that the District Board of Health approves the financial transactions and payments of bills as presented.

Resolution moved by: Scott Ballenger
Seconded by: Carol Columber
For: Scott Ballenger; Carol Columber; Rob Lill; Brenda Wagner; Angie Yazel
Against: None
Abstentions: None
Disposition: Carried

Resolution: 2013-093
Be it resolved that the District Board of Health approves the out of district travel as presented.

Resolution moved by: Brenda Wagner
Seconded by: Rob Lill
For: Scott Ballenger; Carol Columber; Rob Lill; Brenda Wagner; Angie Yazel
Against: None



Abstentions: None
Disposition: Carried

Resolution: 2013-094

Be it resolved that the District Board of Health approves the service contract as presented.

Resolution moved by: Scott Ballenger

Seconded by: Carol Columber

For: Scott Ballenger; Carol Columber; Rob Lill; Brenda Wagner; Angie Yazel

Against: None

Abstentions: None

Disposition: Carried

Resolution: 2013-095

Be it resolved that the District Board of Health approves the purchase of 5 desktop computers from Tiger Direct at a cost of \$5,198.00 in accordance with the computer replacement schedule.

Resolution moved by: Brenda Wagner

Seconded by: Rob Lill

For: Scott Ballenger; Carol Columber; Rob Lill; Brenda Wagner; Angie Yazel

Against: None

Abstentions: None

Disposition: Carried

Resolution: 2013-096

Be it resolved that the District Board of Health does hereby declare the property at 167 Latourette St in a condition dangerous to life and/or health and does declare it a public nuisance and uninhabitable.

Resolution moved by: Scott Ballenger

Seconded by: Rob Lill

For: Scott Ballenger; Carol Columber; Rob Lill; Angie Yazel

Against: Brenda Wagner

Abstentions: None

Disposition: Carried

Resolution: 2013-097

Be it resolved that the District Board of Health does hereby declare the property at at 1021 Olive Ave in a condition dangerous to life and/or health and does declare it a public nuisance and uninhabitable.

Resolution moved by: Brenda Wagner

Seconded by: Carol Columber

For: Scott Ballenger; Carol Columber; Rob Lill; Brenda Wagner; Angie Yazel



Against: None
Abstentions: None
Disposition: Carried

Motion: Be it resolved that the District Board of Health does hereby enter into executive session to consider pending litigation. The Board will reconvene after executive session and may or may not conduct further business prior to adjournment.

Resolution moved by: Scott Ballenger
Seconded by: Rob Lill

Role Call For:
Scott Ballenger
Carol Columber
Rob Lill
Brenda Wagner
Angie Yazel

Motion: Be it resolved that the District Board of Health does hereby come out of executive session.

Resolution moved by: Carol Columber
Seconded by: Scott Ballenger

Role Call For:
Scott Ballenger
Carol Columber
Rob Lill
Brenda Wagner
Angie Yazel

Adjournment:

With no additional business to come before the Board:

Motion to adjourn.

Motion Made By: Brenda Wagner
Motion 2nd By: Rob Lill
All In Favor
Motion Carried



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Minutes respectfully prepared by Lisa Cook, Executive Administrative Assistant,
and submitted by Thomas Quade, Health Commissioner

NEXT MEETING OF THE MARION PUBLIC HEALTH BOARD:

**December 19, 2013 5:00pm in Conference Room 128 of Marion Public Health
located at 181 S. Main Street; Marion, OH 43302**